



# ACH DIRECT DEPOSIT REQUEST FORM

Property Address: \_\_\_\_\_ Date: \_\_\_\_\_

By completing the Agreement below, the Owner is requesting that the Rental Proceeds are to be deposited into the Account as specified below via ACH Direct Deposit.

I authorize Amy Willis & Associates, LLC to initiate electronic credit entries for the below transaction. My signature on this form super cedes any other ACH form.

*(Please print)*

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Bank Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

*I authorize the selected transaction(s) for direct deposit*

### Owner Statement Check(s)

#### Checking:

Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

#### Savings:

Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

#### Acknowledgement

I acknowledge, by my signature below, that I understand each check from Amy Willis & Associates, LLC will be directly deposited to the above named account until I notify Amy Willis & Associates, LLC in writing to change or discontinue this process. There is a one-time Twenty-Five Dollar (\$25.00) set-up fee for this service.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### For Validation of account information:

- Attach a **voided** blank check for deposit to a checking account.

For Office Use Only: Received  \_\_\_\_\_ Uploaded to Appfolio  \_\_\_\_\_ By \_\_\_\_\_